Empower Students with Career Self-Management Tools

California Career Resource Network

CalCRN provides tools to help students learn to answer:



"Who Am I?"

"Where Am I Going?"

"How Do I Get There?"

"How Do I Succeed?"







California Career



Resource Network



Tony Thurmond State Superintendent of Public Instruction

Your Presenter



Laura Walls

Education Programs Consultant CalCRN Coordinator California Department of Education







What is CalCRN?



California Career



The California Department of Education's California Career Resource Network (CalCRN) program provides career development **information** and **resources**, through a variety of platforms, to support the development of critical career self-management skills necessary for success in today's world of work.

Career Development Questions

CalCRN provides **tools** to help **students** learn to answer:

- "Who Am I?"
- "Where Am I Going?"
- "How Do I Get There?"
- "How Do I Succeed?"

Turn and Talk

What do you already have in place to support students in career exploration?







Our Platforms





California Career Resource Network California's official resource for career exploration and planning

www.californiacareers.info







CalCRN Quick Starts



Website Activities

California Career Center

Career Center Career Action Plan Quick Start Activity (DOCX) (PDF) Career Center High School Plan Quick Start Activity (DOCX) (PDF)

California CareerZone

CareerZone Student Account Quick Start Activity (DOCX) (PDF) CareerZone Quick Start Activity (DOCX) (PDF) CareerZone Student Workbook (PDF) Make Money Choices Student Workbook (PDF)

My Stuff Job Central

My Stuff Job Central Quick Start Web Activity (DOCX) (PDF)

Mobile App Activities

Career Surfer

Career Surfer Quick Start Activity (DOCX) (PDF)

- Resources and activities designed to help users **quickly** engage in the career exploration and planning process.
- Activities and workbooks for using the CalCRN tools.





- Lesson Plans are designed to introduce students to a broad range of career readiness knowledge and skills, leading to the development of a personal Career Action Plan.
- 47 lessons spanning grades **5-12**.
- Accompanying handouts in **English** and **Spanish**.

Lesson Plan Resources

- Educator Guide (DOCX | PDF)
- Lesson Plans Content Overview (DOCX | PDF)
- Introduction to the Start-Up Videos (04:05)
- Career Readiness Glossary English (DOCX | PDF)
- Career Readiness Glossary Spanish (DOCX | PDF)

In the Interview Hot Seat Lesson Plan (DOCX) Start-up video: In the Interview Hot Seat (01:00) Handouts only: English (DOCX) Spanish

What's Next? Lesson Plan (DOCX) Start-up video: What's Next? (01:08) Handouts only: English | Spanish (DOCX)

Take a Look!

Take a few minutes to investigate Lesson Plans and Quick Starts

www.californiacareers.info













California Career Center Overview





Job Central Educator

Hello KyleEducator

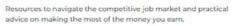




Making the Most out of Middle School and High School

Resources to help you plan your middle and high school years to have a path to the future you want.

Getting Ready for your Job Search and Making Money Decisions







Exploring Career Options. Education and Training

Resources to help you plan for life after high school, including both traditional and non-traditional paths and careers.

Resources to help **Students**:

- Plan their middle and high school years to chart a path to the future they want.
- Navigate the competitive **job** market and get practical advice on making the most of the money they earn.
- Plan for life after high school, including both traditional and non-traditional paths and careers.



Student Accounts

 \sim



Job Central

Resume:

Personal Information

Profile

Experience

Education

Skills

Interests/Hobbies

Awards/Accomplishments

References

Other Templates:

Informational Interview Request Cover Letter Reference Request Thank You Letter Master Job Application

Students Accounts:

- High School Plan (HSP)
- Career Action Plan (CAP)
- Job Central:
 - Resume Builder
 - Letter Templates
 - Master Job Application
- Portfolio to save and share work



Career Action Plan (CAP)



Career Action Plan	C
Full Name	
Explore Occupations I - Interests	
Directions D Play Video	
Identify occupations that match your interests.	
Explore Occupations II - Lifestyle	
Explore Occupations II - Lifestyle	
Directions D Play Video	
Directions D Play Video Identify occupations that match your interests.	

The CAP is an individualized plan that helps students to:

- Identify career goals
- Describe steps to pursue their goals

Promote positive student outcomes such as improved:

- Academic motivation
- Engagement
- Decision-making
- Personal accountability

Select **Students** > **Career Action Plan** to begin filling out the form.



Resume Builder



The resume builder takes students through the step-bystep process of creating a resume.

Resume Features:

- Three resume templates
- Information also populates a <u>Master Job Application</u>

Select Job Central > Resume

Resume - P	ersonal Information	C	
Home > Resume > Persona	I Information		
Navigate the pages bottom of the page button. You can vie may help to review Your personal info i email address and a	tor, there are several pages that lead to a complete res by using this drop-down list or the forward and back. by the Save/Update button. Add new items by select w, print, or share your resume in your Portfolio. Before some <u>Resume Writing Tips</u> s your resume's contact information. Use a professions a phone number where you can be reached. Select "Us n't want your street address on your resume.	arrows at the ng the + you begin it al-sounding	my stuff lob Central
Name* Full name	Email* An account you check often		
Address* Your street address			
City*	State* Zip*		
Phone* Where you can be easil	Choose Resume Style		
*Required fie	Resume Style 1	Resume Style 2	Resume Style 3
Save/Update	<section-header><section-header><section-header><text><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></text></section-header></section-header></section-header>	<section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	<section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><section-header><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></text></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>
	Choose Preview	Choose Preview	Choose Preview



Modern Resume Templates



Tamara Johnson

ABOUT ME

I like to receive and deal with challenging tasks. I am flexible, energetic, and like learning new skills and participating in new activities. I am organized and like keeping busy. I am also a very enthusiastic student and I think this is a strong point of mine. I am dependable, creative, and build good relationships when working in teams to get the best outcome. My friends say I am an interesting person and have a good sense of humor.

CONTACT

908 Elmwood St. Springfield, CA 90006 tjohnson@isp.com 916-555-1212

SKILLS

Problem-solving, customer service, communication, collaboration, creativity, adaptibility, technology use

AWARDS / ACCOMPLISHMENTS National Geographic GeoBee

EXPERIENCE

Cashier Fast Food, Inc. Jan 1, 2020 - Still Employed

Responsible for counting the cash drawer, ensuring the balance is correct and there is adequate change. Manage transactions with customers, scanning goods, and ensuring prices are accurate. Collecting payments, issuing receipts, refunds, or change.

Volunteer Stock Clerk

Food Bank Jun 1, 2019 - Sep 1, 2019

Responsible for accepting deliveries and comparing them with stock received reports. Stocking products in the storage area then moving them to the packing center when needed. Help pack and distribute food.

Babysitter

Sep 1, 2018 - May 1, 2019

Responsible for children's safety and well-being, adhering to schedules set by the employer. Provide meals, engage children in educational and developmental activities. Safely transport children to activities such as sports, art, or music classes.



Master Job Application



Job Central

The information entered to create a student's resume also populates a master job application that students may use for help with future job applications.

Select "Job Central" in the top navigation, then select "Master Application" to view and print it.

Master Job Application

Contact Info

Monique Sanchez 1234 Street Sacramento, CA 95814 916-123-4567 M.Sanchez@email.com

Education

Best High School USA Sacramento, CA

Diploma, Certificate or Degree: High School Diploma

Date completed or expect to complete: Jun 30, 2023

Area of Study: High School

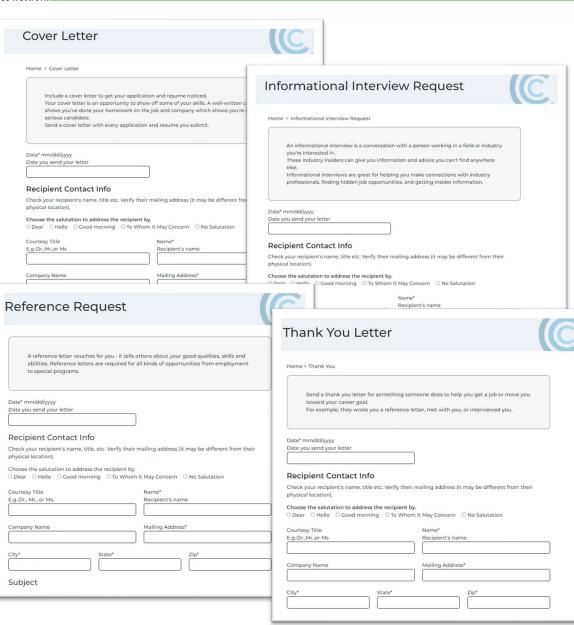
Skills / Qualifications

Efficient Collaborative Strong work ethic Fast learner



Letter Templates





my stuff Job Central

Four basic job search letter templates:

- Informational Interview
- Cover Letter
- Reference Request
- Thank you

Select the **Job Central** for letter templates.







Portfolio			C
The student Portfolio is where you can access, print, and share your work. You can choose to share or not share the documents with others.			
Directions			
Career Center Documents			
Name		Publish	View / Print
High School Plan		· Yes No	Q
Resume		O Yes No	Q
Master Job Application		O Yes No	Q
Additional Documents			
Upload File type must be .PDF or .RTF and file size cannot exceed 6mb.			
Ners	Publish	View / Print	View / Print
Test.pdf	O Yes	Q	₿
Directions https://dev.calcareercenter.org/portfolio/a4dad258-1ac0-4619-ba2f-ae49d118839d Change Link Copy	Link Ø		
Directions			
Use this link to publish your resume online to apply for jobs or other public purposes. https://dev.calcareercenter.org/documents/kyle-castleman/resume Edit Copy Link ©			
Choose Resume Style			
Resume Style 1 Resume Style 2 Resum	ne Styl	e 3	

The student Portfolio is where students can store, print, and share their employment documents, including:

- Resume
- Master Job Application
- Career Action Plan
- Student uploads

Select Job Central > Master Job Application to view or print it.



High School Plan



Students use their **goals** and **graduation requirements** to develop a plan of courses to be taken in each year of high school.

Select Students > High School Plan

High School Plan

The California Department of Education's <u>High School Graduation Requirements</u> page provides information about graduating from California public schools and admission into California's public college systems.

While in middle school it is important to know these requirements plus any additional graduation requirements your district may have or requirements related to postsecondary options other than California public colleges, such as the <u>U.S. Armed Forces Service Academies</u>.

You need to determine the graduation requirements for the high school you plan to attend and to find out if there are any additional requirements related to your post-high school plans. You can get your graduation requirements from the high school's website or by going to the <u>California School Directory</u> to find your district's website.

Classes I could take in middle school to help me succeed in high school:

My high school's graduation requirements:

Additional courses I need to take in order to attend the college of my choice:

Career Technical Education courses I need to take in order to pursue the career of my choice:

Extracurricular activities I want to participate in (sports, music, clubs, etc):

Classes to take in the 9th grade:



Educator Accounts



Educator Accounts:

- Review student work
- Links to lesson plans and resources

Or go to <u>https://www.californiacareers.info/</u> to access additional educator resources.

Resources:

Review Student Work

Get Career Surfer Desktop

CalCRN Educator Resources:

Additional Educator Resources

Career and College Readiness Lesson Plans

California Career Center for Educators

Career Action Plans





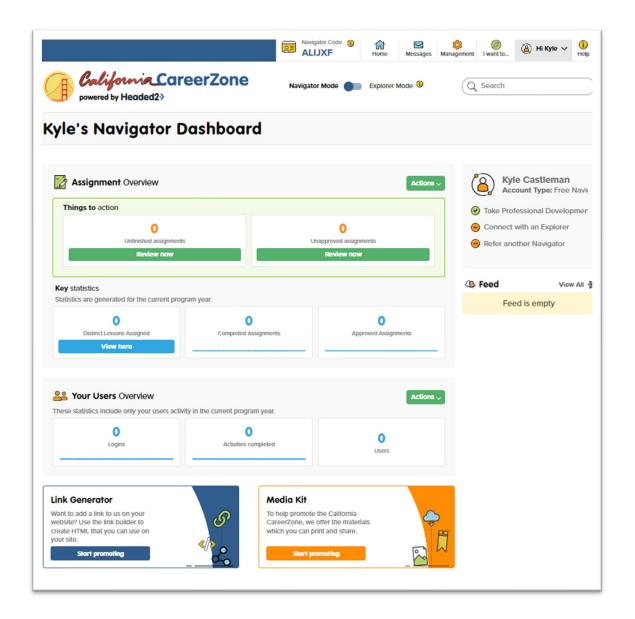








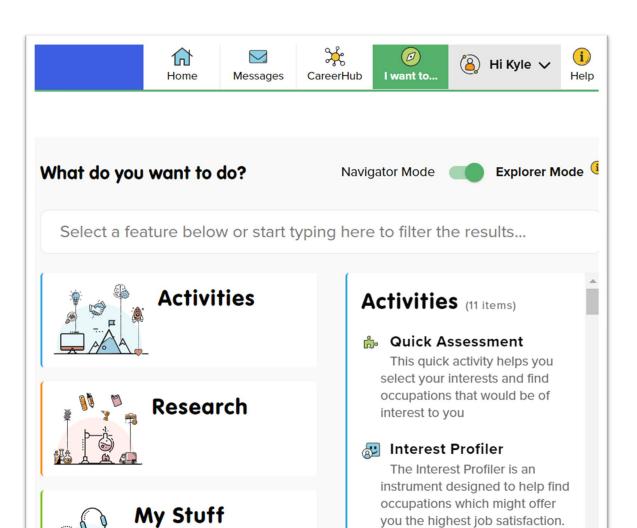
- Toggle between Navigator and Explorer
- Navigator code (Join Code) to connect with students
- Limited information needed to create an account
- PD modules for teachers to learn about the platform
- Entire site is in English and Spanish





Student Options: I want to...





you the highest job satisfaction.

Make Money Choices Create a budget by choosing the lifestyle you want to lead

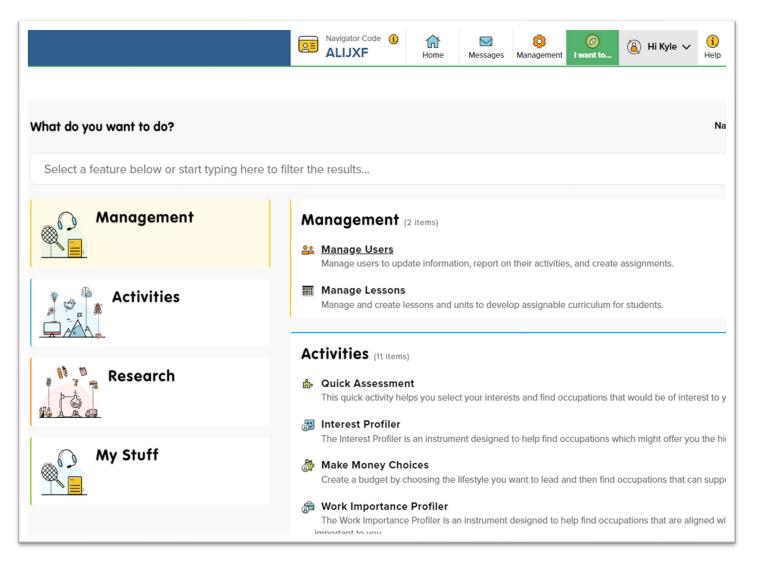
- 11 Activities that enhance occupation searches
- 12 occupation Research tools
- "My Stuff" to store and review results
 - 900+ Occupation Profiles
 - 7,000+ Postsecondary Profiles
 - Current and relevant job listings





Educators have access to:

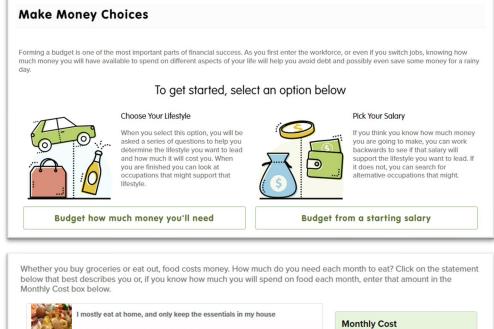
- Manage Users
- Manage Lessons
- Professional Development course





Activities: Make Money Choices





\$ 0 mostly eat at home, and like to cook fancy foods. (...) **Next Section** nostly eat out, but normally nothing fancy mostly eat out and like nice restaurants. Q Location: Pla \$T\$ (兪) Housing Transport Insurance Education Saving Total \$2,100 \$150 \$0 \$0 \$0 \$0 \$0 \$2,250

Students can create a budget in two ways:

- Start with the lifestyle
- Start with an anticipated salary

The results are tied to the **location** the zip code or county a student chooses.

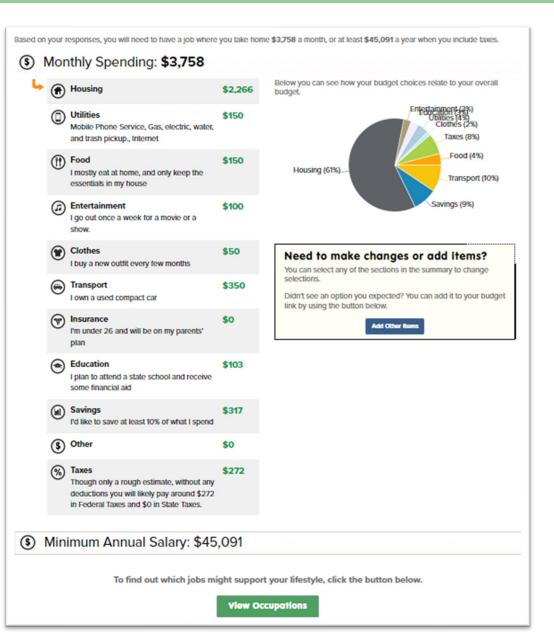


Make Money Choices Budgets



The **budget summary** thoroughly breaks down how much a student will need per month and year to support the lifestyle of their choice.

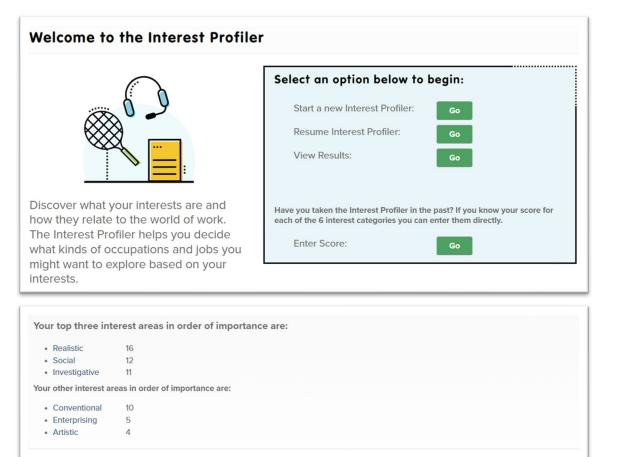
Results will **enhance** future occupation searches.





Activities: Interest Profiler

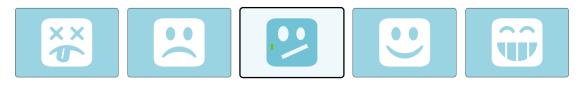




If you haven't logged in, you can write down each interest area and its corresponding score to the right. When you return to the Interest Profiler, you can choose "Enter your score" where you can type in the score for each interest and go directly to the list of matching occupations. If you are logged in your Interest Profiler has been saved to your portfolio and you can return to review your results at any time.

View Occupations

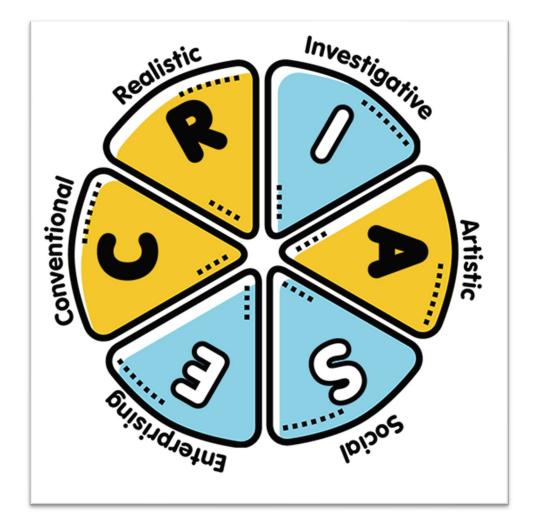
- A series of 30 or 60 rating-scale questions to help students discover their **interests** and how they relate to the world of work.
- Results show a summary of student interests.
- Results will **enhance** future occupation searches.





Interest Assessments





The CareerZone Interest Profiler is based on John Holland's theory linking personal **interests** with work **environments**.

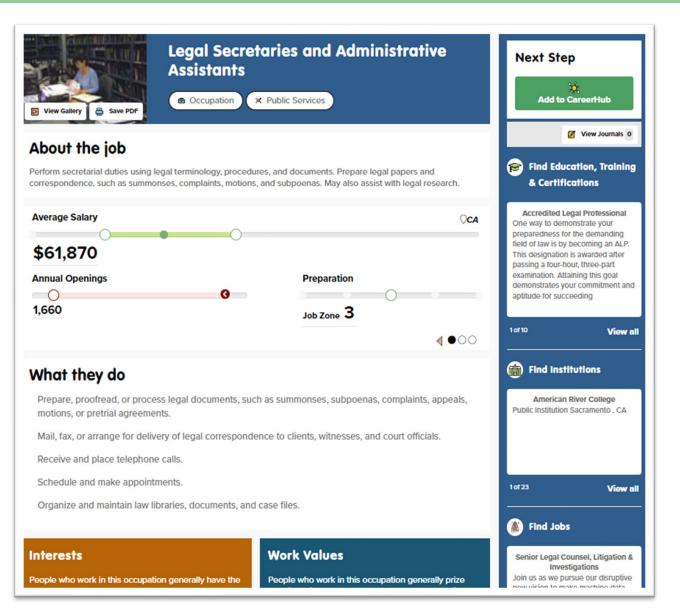
The Quick Assessment is a simple way to begin exploring occupations related to interests.



Occupation Profiles



- Occupation Profiles provide:
 - Salary
 - Number of openings
 - Education required
 - Duties
 - Interests
 - Work Values
 - Skills needed
- Save Occupations to Career Hub
- Find local educational opportunities
- Find and apply to job postings





Research – California CTE Industry Sectors



Select a California Career Technical Education (CTE) industry sector to explore occupational profiles within that sector.

Each sector will highlight:

- **Total Annual Openings**
- **Recent number of graduates**
- Average salary
- All occupational profiles within that sector
- And a lot more...







Education, Child Development, and Family Services



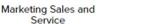
Health Science and Medical Technology







Public Services









Energy, Environment, and Utilities



Hospitality, Tourism, and Recreation





Building and

Construction Trades

Engineering and

Architecture

Information and

Communication

Technologies



Business and Finance



Fashion and Interior Design



Manufacturing and Product Design

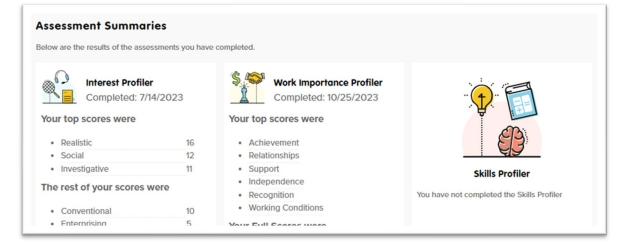


My Stuff – Summary Report



The **Summary Report** is a single report that contains the results and details of all the actives performed within the CareerZone website.

Students can download the report as a PDF and share the report with counselors.



Top Clusters

The following clusters contain the most occupations from your assessment results.

- Health Science and Medical Technology
- Manufacturing and Product Design
- Building and Construction Trades

Occupations Matching Assessments

The table below contains occupations that were part of one or more of your assessment test results. A checkmark will appear under each assessment that an occupation is in, and the total aggregate score will be displayed in the last column.

Name	Cluster	IP	WIP	SP	Skills	Score
Cardiovascular Technologists and Technicians	Health Science and Medical Techn.	0	0	0	•	3.75
Firefighters	Public Services	0	0	0	•	3.75
Computer User Support Specialists	Information and Communication Te.	. 🥥	0	0	•	3.25

But wait, there's more to explore!

Activities:

- Work Importance Profiler
- Resume Builder
- Letter Builder
- Reference List Builder
- My Goals
- My College preferences
- My Classes

Research:

- Video Library
- All Occupations
- The Cost of College
- Financial Aid
- Choosing and Industry
- Job Search
- Type of Field
- Find a College in your area
- Additional Resources

My Stuff:

- Exploration by cluster/sector
- Journal
- Assignments





www.caeducatorstogether.org



California Educators Together will increase *equity + access* to high quality resources and professional learning *across California* while providing a comprehensive space for educators at all levels *to positively impact teacher efficacy* and *student achievement*.

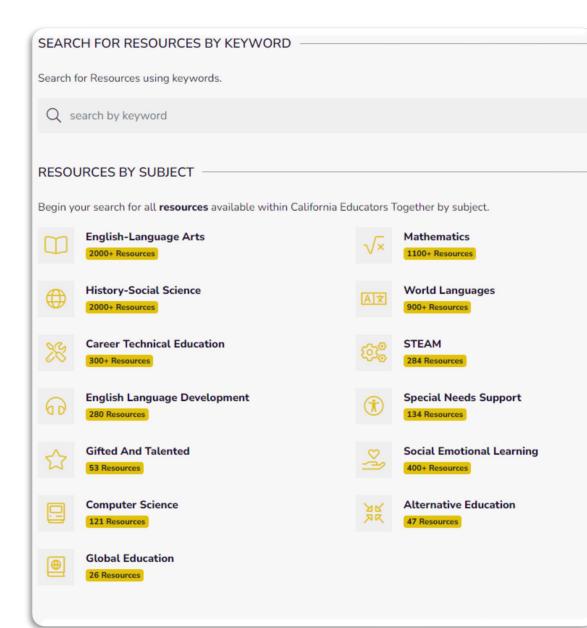










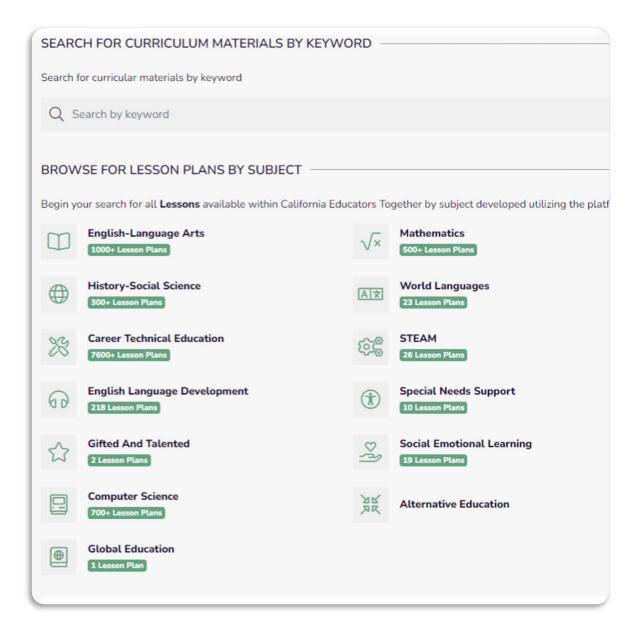


Search for **Classroom** Material Resources to find classroom-based, student learning resources or **Professional** Learning Resources to find professional development resources and program supports or research.



Curriculum





Specialized Curriculum Tools provide individual educators as well as cohorts from various statewide programs an opportunity to create and share models of effective classroom practice as combined with diverse digital learning resources.

Groups

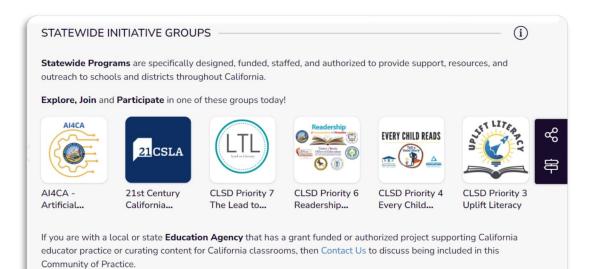


Explore and Join one of the many Public Groups within California Educators Together.

CALIFORN

EDUCATORS TOGETHER

Joining these public groups gives users access to the group's resources, ongoing News & Events, as well as recent notifications and ongoing collaboration, discussions, and conversations amongst the group's members.



STATEWIDE SUBJECT AREA GROUPS

Statewide Subject Area Groups provide educators access to colleagues focused on teaching strategies, programs, and resources targeting specific content areas.











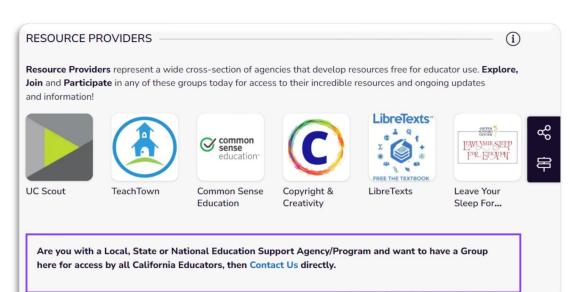
(i

Arts Education Statewide Group

Alternative EducationCareer TechnicalStatewide GroupEducation Statewide...

Computer Science Statewide Group







California Career

Resource Network

8+ Follow

CALCRN ListServ Sign Up

SOCIAL CONNECT

CalCRN Group



California Career Resource Network - CalCRN

California's official resource for career exploration and planning

The California Career Resource Network (CalCRN) program in the California Department of Education provides career development information and resources to support development of the critical career self-management skills necessary for success in today's world of work.

CAREER EXPLORATION AND PLANNING RESOURCES





Lead the way in making high-quality instruction accessible to all California students and earn up to a \$1,000 stipend by attending our Lesson Design Institute and submitting 2 approved lessons!

https://www.caeducatorstogether.org/groups/wd0961rf/califo rnia-educators-together-lesson-design-institute-2023-24







Lead the way in making high-quality instruction accessible to all California students and earn a \$1,000 stipend by attending our Lesson Desing Workshop at a location of your choosing and submitting 3 approved lessons!

https://bit.ly/LessonDesignWorkshop







Our Platforms







How to get started



California Career Resource Network:

- Quick Starts
- Choose a lesson plan to implement

Career Center:

- Quick starts on CalCRN Homepage
- Career Action Plan

CareerZone:

- Quick starts on CalCRN Homepage
- Make Money Choices
- Interest Profiler

California Educators Together:

• Join the CalCRN group

California Career



Resource Network





Takeaways



Where do you want to start?

Who else would **benefit** from hearing about the CalCRN resources?



Resource Network



Please know...

Your work is valued!











Subscribe to our listserv by sending an email to joincalcrn@mlist.cde.ca.gov.

- In the subject line, type: Join CalCRN.
- Leave the message **blank** and send.

Next CalCRN Quarterly Meeting

April 9, 2024 1:30 – 3:30 PM

