**2024 EDUCATING FOR CAREERS CONFERENCE EXHIBITORS’ MARKETPLACE**

 **EXHIBITORS’ MARKETPLACE APPLICATION/CONTRACT**

**March 3-5, 2024 SAFE Credit Union Convention Center**

Applicant must enclose a non-refundable check or credit card deposit of the appropriate fee, payable to J & R Registrations. This application shall become binding upon acceptance by **Educating for Careers Conference (EFCC)** subject to the terms and conditions set forth in this contract. Mail your signed application with accompanying payment information to J & R Registrations at the address listed below or email with credit card information to Jennifer Harrigan at info@jandrregistrations.com

The undersigned agrees to participate in the 2024 Educating for Careers Conference Exhibitors’ Marketplace. The Applicant agrees to pay the designated fees for participation. The exhibit fee includes one 10’ x 10’ pipe and drape booth, an ID sign, security, meal functions in the exhibit hall, recognition in conference materials and a draped table, two side chairs and a waste basket. Carpet will be installed in the Exhibit Hall.

IN WITNESS WHEREOF, the Applicant has caused this application to be executed individually or by an officer, agent, or representative duly authorized to execute the same. (Please read page two of this agreement before signing.)

¨ **Yes! We Plan to Exhibit at 2024 Educating for Careers Conference** We want (#) booths @ non- refundable exhibit fee of $600 per space, if faxed or postmarked by November 1, 2023 or $750 thereafter. **In addition, we understand that a refundable Compliance Deposit of $100.00 will be charged.**

**Booth Preferences:** (Booths will be assigned in order of acceptance when floor plan is available.)

1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th Please Indicate any organization that you would NOT like assigned to an adjacent booth.

Educating for Careers Conference will honor these requests when possible.

* **Yes! We want to include an image in the Educating for Careers 2024 App for $50.00.**

ORGANIZATION NAME: (as to appear in conference handouts) CONTACT: (Person coordinating participation)

**FORM OF PAYMENT:**

* **Check for $**

**Make Checks Payable to:**

**J & R Registrations**

 **Mail to: J & R Registrations**

 **Attn: Jennifer Harrigan**

**P. O. Box 1502, Arroyo Grande, CA 93421**

* **Credit Card Charge $**  We authorize J & R Registrations to charge the following credit card:
* VISA ¨ MasterCard ¨ AMEX Credit Card #: 3 Digit Security Code :

Expiration Date:

Print name as it appears on card:

Signature of Card Holder (required):

Card Holders Billing Address if different:

**Credit cards are processed by:**

J & R Registrations FAX to

(800) 928-9836

 **Registration and Payment Available Online at 2024.educatingforcareers.org**

TITLE: ADDRESS: CITY: ST: ZIP: PHONE: FAX: EMAIL: WWW:

By signing below, I have read and understand all terms and conditions of the contract herein.

Authorized Signature:

Title: Date:

**EFCC ACCEPTANCE:** Booth Number(s):

Date Received Amount Paid

**APPLICATION/CONTRACT TERMS AND CONDITIONS**

**2024 EDUCATING FOR CAREERS CONFERENCE EXHIBITORS’ MARKETPLACE**

EFCC reserves the right to exercise its sole discretion in the acceptance or refusal of applications.

The EFCC EXHIBITORS’ MARKETPLACE is a program designed to showcase products and services either specifically designed for or customarily used in career technical education programs.

This document and its attachments represent the entire agreement between the Applicant and EFCC and may not be altered unless mutually agreed upon in writing.

The participant agrees that EFCC shall have the right to make such rules and regulations or changes in arrangements as it shall deem necessary, and to amend same from time to time. EFCC shall have the final determination and enforcement of all rules, regulations and conditions.

EARLY DISMANTLING — Inspections will be made throughout the show. Any exhibit dismantled or partially dismantled before the close of the show will forfeit its $100.00 compliance deposit. This includes the final remaining minutes of the show. As a professional courtesy to other exhibitors, please do not tear down booths until the show has been officially closed at 10:00am on Tuesday, March 5th, 2024. All space must be vacated by 4:30 p.m., the same day. If spaces are not vacated by that time, EFCC reserves the right to remove materials and charge the expense to the participant. EFCC will not be liable if such removal causes damage to the materials.

Applicant agrees to pay all fees, charges and/or expenses covered in this contract on demand. In the event that EFCC is forced to seek legal remedy to collect amounts due from the Applicant, all charges related to the collection of unpaid amounts will become the sole responsibility of the Applicant. If an exhibitor fails to make payments due hereunder when they are due, the space assignment is subject to cancellation or reassignment at the option of EFCC, without obligation for refund. Applicants may not assign or sublet any space allotted to them, and may not advertise or display goods, other than those manufactured, distributed or sold by them in the regular course of business, without authorization by EFCC. If any rented booth space remains unoccupied, or display materials un-set, one hour prior to show opening, EFCC reserves the right to either remove all materials from show floor or require decorator to set booth. Exhibitor will be liable for all costs incurred. Booths may not be “shared” with another company.

Cancellation of exhibit space must be directed in writing to J & R Registrations, Attn: Jennifer Harrigan, PO Box 1502, Arroyo Grande, 93421. Telephone cancellations will not be accepted. The Exhibit Fee is non-refundable.

Exhibit size is 10' x 10'. In order to allow unobstructed view of neighboring exhibits, Applicants are not permitted to have their backdrops exceed eight feet (8') in height, nor can they protrude more than forty-eight inches (48") from the back wall line. The reverse side of any wing panel extending from the back wall of the display must be finished or draped in order to avoid a raw exposure to a neighboring exhibit. These instructions will be enforced by EFCC. No shipping containers may be stored in the booth space during show hours. All decorative material must be flameproof.

EFCC, the SAFE Credit Union Convention Center management, or any officers or staff members will not be responsible for the safety or the property of the Applicants from theft, damage by fire, accident or other causes. Applicants are advised to consult their insurance broker for proper coverage on display material from the time it leaves their company's premises until its return. Neither EFCC nor the SAFE Credit Union Convention Center management, nor any of their officers, agents, employees or representatives, shall be held accountable or liable for, and the same are hereby released from accountability or liability for any damage, loss, harm or injury to the person or any property of the Applicant or any of its officers, agents, employees or representatives, resulting from theft, fire, or other causes. Neither EFCC nor the SAFE Credit Union Convention Center management will obtain insurance against any such damage, loss, harm or injury.

Applicant shall be fully responsible to pay for any and all damages to property owned by the SAFE Credit Union Convention Center, its owners or managers which result from any act or omission of Applicant. The Applicant agrees to defend, indemnify and hold harmless, the SAFE Credit Union Convention Center its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Applicant’s use of the property. Applicant’s liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Applicant, its agents, employees, and business invitees which arise from or out of the Applicant’s occupancy and use of the exhibition premises, the Convention Center or any part there of. The Applicant understands that neither EFCC nor the SAFE Credit Union Convention Center maintain insurance covering the Applicants’ property and it is the sole responsibility of the Applicant to obtain such insurance.

Applicants or their agents may not allow any articles to be brought into the SAFE Credit Union Convention Center or any act done on the premises that will invalidate the insurance or increase the premium on the policies held by the management of the SAFE Credit Union Convention Center, nor permit anything to be done by their employees through which act the premises, or property or equipment of the other Applicants will be damaged. No signs or articles can be affixed, nailed, or otherwise attached to walls, or doors.

All space is rented subject to these restrictions. Violations of these rules will annul the participant's contract, and participant will be held liable for any damage resulting from such violations.

Extremely loud noises, such as bells, sirens, buzzers, etc., will not be permitted in order to maintain a businesslike atmosphere.

Promotional activity is limited to the confines of space assigned by EFCC. "Working" the aisles, general areas or spaces assigned to others is prohibited.

Applicants may not schedule other events such as breakfasts, luncheons, dinners or hospitalities during official EFCC program hours or while the EXHIBITORS’ MARKETPLACE is in progress unless express permission is granted by EFCC.

Booth Package: Included with the booth space are eight-foot (8’) high curtain back wall; three-foot (3’) high curtain sidewalls; an exhibitor identification sign, 24-hour security, meal functions in the exhibit hall, listing in the Conference Program and on the Conference App and a draped table, carpet, two side chairs and a waste basket.

In the event that any provision of the Agreement or the application of any such provision to either EFCC or the Applicant is held by a court of competent jurisdiction to be contrary to any law, the remaining provisions of this Agreement will remain in full force and effect.

In the event that the EFCC Conference is canceled due to fire, strikes, government regulations, acts of God, acts of war or civil strife or other causes beyond their control, EFCC shall not be held liable for failure to hold the Conference and EXHIBITORS’ MARKETPLACE as scheduled. In such events, EFCC, at its sole discretion, may refund part or all of exhibit fees and deposits received by EFCC. Refunds will be limited to a maximum of the amount paid by the Applicant to EFCC. In no event will EFCC or the SAFE Credit Union Convention Center be liable for any direct, indirect, actual, special or consequential damages of any nature whatsoever, including, but not limited to lost profits, business interruptions or other economic loss to the Applicant due to cancellation of the EXHIBITORS’ MARKETPLACE as scheduled.

Exhibits Registration Managed by: J & R Registrations

Jennifer Harrigan

P. O. Box 1502

Arroyo Grande, CA 93421 Telephone: 800-928-9836

info@jandrregistrations.com